



SAFEGUARDING POLICY

Children, young people and adults at risk

Dlowcamp CIC | Adopted October 2026 | Next review October 2027

1. Our commitment

Dlowcamp CIC believes that every child, young person and adult at risk has the right to take part in basketball in a safe, positive and inclusive environment. The welfare of every participant is our first priority, and everyone involved with Dlowcamp shares the responsibility to keep them safe.

We will never tolerate abuse, bullying or discrimination of any kind, and we will act on every concern that is raised with us.

2. Who this policy applies to

This policy applies to the directors, coaches, sessional staff and volunteers of Dlowcamp CIC, and to anyone delivering activity on our behalf. It covers:

- Children and young people under the age of 18
- Adults at risk who take part in our sessions, including young adults with special educational needs and disabilities (SEND)
- All Dlowcamp sessions, camps, events, travel and online communication, including activity delivered at partner venues

3. Legislation and guidance

This policy follows UK law and statutory guidance, including:

- Children Act 1989 and Children Act 2004
- Working Together to Safeguard Children 2023
- Care Act 2014 (adults at risk)
- Safeguarding Vulnerable Groups Act 2006
- Data Protection Act 2018 and UK GDPR
- London Safeguarding Children Procedures
- Basketball England safeguarding guidance and the NSPCC Child Protection in Sport Unit standards

Where guidance is updated, Dlowcamp will follow the most recent version.

4. Designated Safeguarding Lead

The Designated Safeguarding Lead (DSL) is responsible for receiving concerns, making referrals, keeping records and making sure this policy is followed.

- **Designated Safeguarding Lead:** Daniel Delsol-Lowry, Director
- **Email:** dlowcommunity@outlook.com
- When the DSL is unavailable, concerns must go straight to the local authority or the police using the contacts in section 13.

5. Safer recruitment

Everyone who coaches or volunteers with Dlowcamp must, before working with participants:

- Hold an enhanced DBS check with a barred list check, renewed every three years or kept current through the DBS Update Service
- Provide proof of identity and two references
- Complete recognised safeguarding training
- Read, sign and follow this policy and our code of conduct
- Complete an induction with the DSL

6. Code of conduct

All coaches and volunteers must:

- Arrive early, plan every session and treat every participant with respect and fairness
- Never be alone and out of sight with a participant; one to one time takes place in open view, with another responsible adult aware
- Never transport a participant alone in a private vehicle
- Never contact participants through private messages or personal social media; communication goes through parents, carers or partner organisations
- Only use physical contact needed for coaching or safety, explain it first and stop if the participant is uncomfortable
- Never enter changing areas while participants are using them, except in an emergency
- Never use inappropriate language, humiliation, or punishment through excessive exercise
- Never smoke, vape, drink alcohol or use drugs at or before sessions
- Challenge and report any behaviour that breaks this code

7. Recognising abuse and harm

Coaches must be alert to signs of:

- Physical, emotional and sexual abuse, and neglect
- Bullying, including online bullying and peer on peer abuse
- Child criminal exploitation, including county lines, and child sexual exploitation
- Radicalisation, domestic abuse and female genital mutilation
- For adults at risk: financial abuse, self neglect, discriminatory abuse and modern slavery

Signs can include unexplained injuries, sudden changes in behaviour, withdrawal, fear of going home, new expensive items, unexplained absence, or a participant saying something worrying. Coaches do not need proof to raise a concern.

8. If a young person tells you something

- Stay calm, listen and let them talk at their own pace
- Do not ask leading questions or investigate yourself
- Never promise to keep it secret; explain that you must share it to keep them safe
- Reassure them they were right to tell you
- Write down what was said in their own words, with the date, time and who was present
- Report it to the DSL the same day

9. How to report a concern

- **Immediate danger:** call the police on 999 first, then tell the DSL
- **Any other concern:** tell the DSL the same day
- The DSL will refer to children's social care (MASH) in the borough where the child lives, or adult social care for an adult at risk
- When working at a partner venue, the DSL will also inform the partner's safeguarding lead
- Parents or carers will be informed unless doing so could put the participant at greater risk; the DSL will take advice from MASH first

10. Concerns about a coach or volunteer

Any allegation that a Dlowcamp coach, volunteer or director has harmed a child, may have committed a criminal offence against a child, or behaved in a way that suggests they are unsuitable to work with children, must be reported to the DSL immediately. If the concern is about the DSL, report it straight to the LADO.

The DSL will contact the Local Authority Designated Officer (LADO) within one working day and follow their advice. The person concerned will not deliver sessions while the matter is being looked at. Anyone who raises a concern in good faith will be supported and will not face any negative treatment for doing so.

11. Photos, video and online safety

- Photos and video are only taken with written consent from a parent or carer, or from the participant if they are 18 or over
- Images never include full names, school names or location tags
- Images are only taken on Dlowcamp devices or accounts and are deleted when no longer needed
- Participants who do not have consent are never filmed or photographed

12. Inclusion, SEND and records

- We work with parents, carers and partners to understand each participant's needs, medical conditions and emergency contacts before they take part
- Sessions are adapted so participants with SEND can take part safely and fully
- Registers are kept for every session
- Safeguarding records are factual, signed, dated and stored securely, and only shared with those who need to know or with statutory agencies

13. Key contacts

Emergency, immediate danger	Police: 999
Non emergency police	101
Southwark MASH (children's social care)	020 7525 1921 (weekdays 9am to 5pm) 020 7525 5000 (out of hours) MASH@southwark.gov.uk
Southwark LADO (allegations against adults working with children)	020 7525 0689 QAU.Safeguarding@southwark.gov.uk
Outside Southwark	The children's social care front door or LADO for the borough where the child lives
NSPCC Helpline (adults with concerns)	0808 800 5000
Childline (children and young people)	0800 1111
Dlowcamp DSL	Daniel Delsol-Lowry dlowcommunity@outlook.com

14. Review

This policy is reviewed every year, and sooner after any serious incident or change in law or guidance.

Signed: _____ **Date:** _____

Daniel Delsol-Lowry, Director and Designated Safeguarding Lead, Dlowcamp CIC